

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION, ASSAM**  
SIXMILE, KHANAPARA, GUWAHATI-22  
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No. DME/133/2013/ 8718 - 37

Dated : 4 /07/2014

From : Prof.D.J.Borah  
Director of Medical Education, Assam

To,

**The Principal-cum-Chief Superintendent,**  
Assam Medical College & Hospital, Dibrugarh  
Gauhati Medical College & Hospital, Guwahati  
Silchar Medical College & Hospital, Silchar  
Jorhat Medical College & Hospital, Jorhat  
Fakhruddin Ali Ahmed Medical College & Hospital, Barpeta  
Tezpur Medical College & Hospital, Tezpur

**The Principal,**  
Regional Dental College, Guwahati  
Regional Nursing College, Guwahati  
B.Sc. Nursing College, Silchar  
B.Sc. Nursing College, Dibrugarh  
Medical Institute, Jorhat,  
Institute of Paramedical Sciences, Guwahati  
Institute of Paramedical Sciences, Dibrugarh  
Institute of Paramedical Sciences, Silchar  
Institute of Paramedical Sciences, Jorhat  
Institute of Paramedical Sciences, Barpeta

**The Vice Principal,**  
Institute of Pharmacy attached to AMC, Dibrugarh  
**Head** of the Institute of Pharmacy attached to GMC, Guwahati  
**Head** of the Institute of Pharmacy attached to SMC, Silchar

Sub :- **Points to be observed before forwarding Applications for NOC for Passport, Foreign Visit and for Higher Studies/ Training.**

Sir/Madam,

With reference to the subject cited above, I am to inform you that this Directorate receives applications duly forwarded by you from faculties and other staff praying for NOC for issue of Passport or for Foreign Visit or for higher studies/ training. But it has been observed that some applicants do not follow the proper procedures or formalities or do not submit required documents for which Govt. declines to issue NOC. This sort of applications not only make unnecessary burden to official works, but spoil the time of the applicants also.

Therefore, you are requested to scrutinize the applications thoroughly before forwarding the same to the undersigned. The following points are to be noted-

**NOC FOR Foreign Visit:-**

- 1) The application must indicate the following points -
  - a) Name of the father
  - b) Complete residential address.
  - c) Date of joining into the service.

