

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION, ASSAM  
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No. DME/49/2014./ 3875 - 80

Dated: 3 /04/2014

From: - **Prof. (Dr) D.J. Borah,**  
**Director of Medical Education, Assam**

To,

**The Principal-cum-Chief Superintendent,**  
Assam Medical College & Hospital, Dibrugarh,  
Gauhati Medical College & Hospital, Guwahati  
Silchar Medical College & Hospital, Silchar,  
Jorhat Medical College & Hospital, Jorhat  
Fakhruddin Ali Ahmed Medical College & Hospital, Barpeta  
Tezpur Medical College & Hospital, Tezpur

Sub: - **Improving Medical Education, the urgent tasks: Let us begin with small steps.**

Sir/ Madam

In view of the urgent need of revamping medical education in our state institutions and also to meet the various requirements of Medical Council in India, you are requested kindly to do the following in your Colleges.

**1. Organization of active medical education unit:**

Please organize an active Medical Education Unit in the Colleges under Chairmanship of Principal of the Medical College to infuse new life to the medical education activities. You are requested to organize the committee as per MCI norms with Professor and HODs (in rotation) along with other faculty member as you think fit. Junior faculty members in the level of Associate Professor, Assistant Professor even Registrars who may be genuinely interested in Medical Education and are willing to work extra time may also be taken as members. This unit shall sit in formal meeting minimum bimonthly and keep agenda of the meeting.

You may assign clerical and grade-IV separate staff specifically for this unit from existing staff.

The unit shall monitor all the educational activities and report to Director of Medical Education, Assam (Medical Education Committee) directly. Principals may appoint a coordinator for this purpose.

**2. Integration classes & Seminars in Undergraduate level:**

In the undergraduate level – Horizontal and vertical integration classes are to be regularly taken along with presentation of group seminars in 3 levels Pre Clinical, Para Clinical and Clinical.

**3. Teaching Medical Ethics in Undergraduate:**

Regular weekly lectures in Medical Ethics may be instituted (The topics as per WHO guidelines shall be supplied separately. One person from Medical Education Unit may be assigned as co-ordinator for Medical Ethics teaching. Even PG students may be encouraged to participate and actively take part in teaching learning process.

**4. Regularly holding the following events in each department:**

The under mentioned events shall be held regularly in each department of the Medical Colleges wherever applicable to them irrespective of whether they have PG course or not.

A record of such activities shall be sent weekly to the Medical Education Section of DME, Assam by the HOD with copy to principal.

