

EMPLOYMENT NOTICE

Application are invited for the following purely temporary post of under UNICEF in O/O Directorate of Medical Education, Assam with a fix Honorarium of Rs.15,000/- P.M. The candidate must be Commerce Graduate with competency in Accounting & Tally and should be able to do necessary office works, communication etc. A person having BBA/MBA degree along with certificate for Tally (essential) with minimum 1(one) year computer training/ BCA will be given preference. The applicant are requested to send the application along with necessary documents along with contact No. through E-mail in the following address within 7(seven) days of publication of this Employment Notice.

evmassam@gmail.com

After scrutiny of the application short listing shall be done and candidate will have to appear in interview on their own cost. No TA/DA will be admissible.

Name of Post: Administrative cum Accountant Professional
Number of Post: 1(one)



Director of Medical Education, Assam
And Chief Project Co-ordinator
UNICEF