

EMPLOYMENT NOTICE

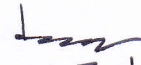
Applications are invited for the post of Administration cum Accountant Professional under UNICEF project in the O/o The Directorate of Medical Education ,Assam with a fix Honorarium of Rs 27,000/- per month on purely temporary basis .The candidate must be Commerce Graduate with competency in Accounting & Tally and should be able to do necessary office work, communication etc. A person having BBA/MBA degree along with certificate for Tally (essential) with minimum 1 (one) year computer training /BCA will be given preference. The applicants are requested to send the application along with necessary documents and contact no. through E-mail in the following address within 7 (seven) days of publication of this employment notice.

evmassam@gmail.com

After scrutiny of the applications short listing shall be done and candidates will have to appear in interview on their own cost. No TA/DA will be admissible.

Name of Post: Administrative cum Accountant Professional

Number of Post: 1(one)


7-1-17

Director of Medical Education, Assam
And Chief Project Co-ordinator
UNICEF