

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION, ASSAM
SIXMILE, KHANAPARA, GUWAHATI-22
Tele-Fax No.0361-2366236, E-mail- dmeassam@gmail.com, dme@assam.gov.in,

No. DME/21/2013/6677

Dated: 09-06-2014

SHORT TENDER NOTICE
(Re-Tender)

Sealed Bids (Single Bid System) affixing court fee stamp of Rs. 8.25 (Rupees eight point two five paise) only are invited from reputed and professionally managed canteen/catering agencies for providing tea, snacks and launch on demand for Office Staff of the Office of the Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22

IFB No.DME/21/2013/6677	Dated: 09-06-2014	
CLOSING DATE & TIME FOR RECEIPT OF BIDS	17-06-2014.	AT 2.00 PM
BIDS OPENING DATE AND TIME	17-06-2014	AT 3.00 PM

1. Bidding documents are available for sale at this office during the office hours on all working days from **10-06-2014** till a day prior to the closing date of receipt of Bid indicating above, against payment of Tender Fee (non-refundable) of Rs. 500/- in the form of crossed Demand Draft in favour of the examination fund Office of the Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-781022, Payable at SBI-Dispur (Guwahati) Branch.
2. It is the responsibility of the Party / Bidder to ensure that their Bid documents are dropped in the Tender Box in the office of the Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22 within the stipulated date and time as mentioned in the above.
3. The bid documents are not transferable.

Sd/- Prof.(Dr.) D.J. Borah
Director of Medical Education, Assam

TERMS & CONDITIONS:

1. The successful tenderer will have to pay security deposit of Rs. 10,000/- (Rupees ten thousand) only as earnest money on to the Govt. Treasury or by Bank Draft of Scheduled Bank duly endorsed in favour of Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22 and the Challan/Bank Draft must accompany the tender without which no tender will be considered. The unsuccessful tenderer will get their earnest money refund.
2. The successful tenderer cannot revoke his tender and must not fail to implement his tender within the time allotted by the Director of Medical Education, Assam.
3. The successful tenderer will have to sign a deed of agreement before commencement of the contract.
4. The party will have to pay monthly rent of Rs. 2000/- (Rupees Two Thousand) only. (Inclusive of water charges).
5. Non-payment of monthly rent will result in lapse of the agreement and shall stand cancelled. This point has to be incorporated in the agreement.
6. Gas cooking range will have to be arranged by the party at their own cost and arrangement.
7. Standard Vegetarian and Non-Vegetarian food items should be provided (list of items to be furnished by the tenderer). This should include Tea, Coffee, Cold Drinks, Paratha, Roti-Sabji, Rice etc. No alcoholic beverages and tobacco product will be allowed to be served.
8. Provision of Pure drinking water must be maintained by installing Aqua-Guard at their own cost.
9. Hygienic condition/cleanliness of canteen to be maintained.
10. Waste disposal rules must be complied strictly.
11. The Office Canteen is specially meant for Officers and Office Staff of the Directorate of Medical Education, Assam and will remain open all office working days from 10 A.M. to 5 P.M. and as per demand. There should be separate seating provision for Office Staff providing mini partition.
12. The Office discipline must be maintained in the canteen and the canteen will be kept all the time neat and clean by the party.
13. The cook and bearer will remain always clean.
14. No body suffering from any contagious diseases will be employed in the Office canteen.
15. The working of the Office canteen by the party will be supervised by the Director of Medical Education, Assam or representative authorized by the Director of Medical Education, Assam. Any complain from any sources will be placed before the Director

